

## **Broomfield House Task Force: Terms of Reference**

### **Terms of Reference agreed in December 1999:**

1. To be responsible for completion of the review of mechanisms to finance the restoration of Broomfield House and the Historic Park as now defined on the study area plan together with public access to the House.
2. To agree a project timetable and monitor progress to ensure completion within an agreed time.
3. To establish an agreed set of criteria which to evaluate potential solutions.
4. To allocate tasks and responsibilities for the delivery of different aspects of the review.
5. To meet (quarterly/monthly) to ensure the effective completion of the review.
6. To ensure the completion of a final report outlining the findings of the Task Force.
7. To consider appropriate channels of communications, including the local press, throughout the work-span of the Task Force.

### **Mission Statement of the Task Force**

*The remit of the Task Force is to identify and deliver full restoration of Broomfield House to provide maximum general public access whilst ensuring the building the stays open in the future.*